

The Directors of the UKBHC met on the 24<sup>th</sup> February 2025. The following summary points are shared for information.

- Because changes in the Board structure have resulted in several new directors joining the Board, the day started by hearing from the two longest serving directors about how the Board came into being. From looking back, we turned to looking forward and discussing strategic priorities.
- We were grateful that Max Sesay, the accreditation office from the PSA, was able to attend our meeting and share more about the role of the PSA. Over the coming months the PSA will be carrying out a targeted review in relation to the UKBHC governance structures. This recognises the changes made by the Board over the past year. Max was clear that this was a supportive process aimed at helping the Board build resilience rather than indicating concern.
- The Directors were pleased to approve the appointment of Carol Gulley as our new registrar. We expressed our huge gratitude to Allison Dean for all the work she has carried out as interim registrar. Allison will handover to Carol over the next few months. Alongside a new registrar, the Board has appointed new admin support and updated it's registered address.
- As detailed previously, work has been taking place to upgrade our website. We now have a much more useable operating system in place and will start work refreshing and updating the content. We are finalising our new payment process and requests for 2024 CPD returns and 2025 fees should be out by the end of March if not before.

Approved minutes from previous meeting [can be found here](#).

## A message from the Chair in relation to NHS England request

I have been encouraged by the request from the Secretary of State for Health and Social Care, Wes Streeting, regarding NHS England Chaplaincy provision. The request was sent by Neil Churchill, Director for People and Communities at NHS England has

been sent, I believe, to all Chief Nurses within NHS England Trusts. For those outside of these places, on behalf of the Secretary of State, NHS England has requested details of chaplaincy provision, including chaplain numbers and evidence of impact.

The UKBHC encourages all contacted to respond to this request as it offers a unique opportunity to share the value and impact of chaplaincy within the wider healthcare system in England. We hope that it may help the journey of chaplaincy becoming a fully integrated mandatory registered profession. Drawing on suggestions circulated by CHCC, at a minimum, I suggest you include the following information:

1. Department size and budget
2. What your WTE should be on the basis of UKBHC [suggested ratios](#)
3. Examples of patient feedback for chaplaincy service
4. Data about numbers of patients, relatives, staff seen etc.
5. Information about gaps in provision against the list on page 13 & 14 of the [2023 Guidelines](#)

Do make sure that your executive team is aware of your response.

At the moment, I am working with other Chaplaincy Forum members to draft letters to the Secretary of State, and to Neil Churchill. Among other things, these will note that chaplaincy provision takes place in contexts beyond hospital Trust's, including GP practices, hospices, and community settings. Those working in such setting may wish to email Neil Churchill directly providing their own information and evidence.

## Upcoming CPD Opportunities the Board has approved points for

### ***Research First Journal Club***

The UKBHC has approved up to 3 CPD points/hours [one CPD point for attending the session and one CPD point each for completing before (part 1) and after (part 2) [this research article reflection sheet.](#)] Dates for the next three months are:

- Monday 31st March 2025, 14:00 - 15:15
- Wednesday 30th April 2025, 14:00 - 15:15
- Thursday 29th May 2025, 14:00 - 15:15

Team Link for all sessions: [Join the meeting now](#)

### ***Pop-Up Reflective Practice***

The UKBHC [Spiritual Care Competences for Healthcare Chaplains \(2020\)](#) document recognises reflective practice as one of four domains of healthcare chaplaincy competence. These pop-up sessions facilitated by Mark Stobert, a previous UKBHC Chair, are open to anyone to join. The UKBHC has approved 1 CPD point/hour for

attending the session and chaplains are encouraged to use this [reflection sheet](#) before the session to help think about things they may wish to discuss and to record learning afterwards. Dates over the next three months are:

- March 6th 10:00 to 11:00
- March 25th 15:00 to 16:00
- April 28th 12:00 to 13:00
- May 21st 15:00 to 16:00

Teams Link for all sessions: [Join the meeting now](#)