**Functions of the UKBHC**

UKBHC is an organisation of practising healthcare chaplains whose primary objects are to:

* Promote the health, safety and wellbeing of patients and service users and the protection of the public, through the UKBHC Code of Conduct and the maintenance of the register of UKBHC registered health and social care chaplains.
* Advance and disseminate the knowledge and practice of healthcare chaplaincy;
* Define and develop professional standards of chaplaincy including education, training and continuing professional development;
* Train advisers to support employers in the selection and appointment of healthcare chaplains;
* Operate procedures to consider, investigate and assess the professional conduct of registered chaplains;
* Maintain and develop systems to promote and accredit continuing professional development and the professional registration of chaplains.
* Maintain a voluntary register of health and social care chaplains.

**WEBSITE**

The main vehicle for contact with the UKBHC is the website - [www.ukbhc.org.uk](http://www.ukbhc.org.uk)

Work to update the website is slowly progressing. A new person has been trained to help maintain and update the website. We apologise for delay in completing this. Please bear with us; we are almost there!

**UKBHC Board**

* Tony Brookes (Chairperson)
* Derek Johnston (Secretary)
* Claudia Francis (Treasurer)
* Anne Edwards (Registrar & NPSRCH)
* Lorna Jones (Lay member)
* Edward Carpenter (Lay member)
* Linda Ross (Lay member)
* Martin Garrity (Lay member)
* Simon Harrison (CHCC President)
* Jill Thornton (AHPCC President)
* Michael McMillan (NIHCA Training Director)
* Dawn Allan (SPLG representative)
* Derek Fraser (Academic standards lead)
* Paul Nash (Professional conduct lead)
* Cameron Langlands (Professional advisors lead)
* *Andrew Todd (Academic advisor) \**
* *Mark Evans (National Spiritual Care Strategic Advisor Operational Lead Scotland) \**
* *Mark Newitt (Chaplaincy Forum Chair) \**
* *Shaykh Yunus Dudhwala \* (Co-options)*

**Who’s who?**

See attached for a brief summary of different Chaplaincy groups and their roles.

**Summary from Board meeting 14/9/2023**

* Jill Thornton and Dawn Allan were welcomed to their first meeting
* The enormous contribution of Lisa Saunders to the development of UKBHC was acknowledged. It was agreed to express our gratitude with an appropriate gift.
* There was discussion about planned review of UKBHC organizational structure and roles, with further updates to be given to Dec meeting.
* Paul Nash presented paper on UKBHC Code of Conduct review & consultation – to be completed by June 2024.
* Revalidation of registration
* Equivalence pathway to be put on the website
* Categories of registration & Portfolio route
* Updating & extension of Chaplaincy Job descriptions & Bands
* New UKBHC email addresses were agreed to help communication and accountability. We hope these will be rolled out early 2024.

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|  | **Sept 2023** |
| Current active members | 430 |
| Unpaid members | 43 |
| No CPD return | 63 |
| New full members so far this year | 41 |
| New provisional members this year | 42 |
| Removed members so far this year | 27 |
| Applications in process | 61 |

**Summary from Board meeting 5/12/2023**

* UKBHC review to consider –
* What are the aims of the Board now compared to at the beginning?
* What Board structure is needed to enable this to happen?
* What are the aspirations of the Board?
* What roles/new roles/tasks are needed to support this?
* Previously we had 4 Lead Officers. What work streams are needed now?
* Process for appointments to the Board
* How can we recruit people with particular experience/skills?
* Should we consider employing people for specific time-limited tasks?

Further discussion about –

* Code of Conduct review
* *See attached separate document for your response*
* Endorsement document
* Recruitment of professional advisors
* UKBHC is keen to expand the faith/belief and cultural diversity of those who act as professional advisors to assist employers in recruitment of chaplains. Anyone interested must meet certain experience and academic standards. *For further information or to express your interest, please contact Cameron Langlands at –*

[cameron.langlands@slam.nhs.uk](mailto:cameron.langlands@slam.nhs.uk)

*If you would like to respond to any of the items noted, or have any matters you would like to be raised at the Board, please follow the relevant processes outlined or contact the secretary -* [derek.johnston@irishmethodist.org](mailto:derek.johnston@irishmethodist.org)

**Annual membership fees and CPD**

All registered chaplains should have received or will soon receive notification of annual membership fees and CPD.

It is vital to the integrity of professional registration and the smooth running of UKBHC that registrants complete this as soon as possible.

UKBHC registration with PSA annually costs over £13,000.

**N.B.** A small number of people inadvertently pay twice, perhaps because they have set up direct debit and then pay again through PayPal due to

the UKBHC reminder email. Double payments are reimbursed; however, it does cause extra administrative work at additional cost to UKBHC.

Please check your own payment arrangements so you do not pay twice.

**Board meetings 2024**

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| **Dates** |
| Wed 28th Feb 2024 |
| Tues 11th June 2024 |
| Thurs 12th Sept 2024 |
| Wed 4th Dec 2024 |

**.......................................**

If you have any stories/reflections that could be shared with wider chaplaincy through future newsletters, please forward them to the secretary.

UKBHC reserves the right to publish or not.

Thank you!